

APRIL 2020

# MAKOTEK NEWS

Official Newsletter of Makotek Inc.



## MONTH STORIES

**02** Makotek Scavenger Hunt

**04** Manager's Column

**05** Most Improved System

**06** Employees of the Month

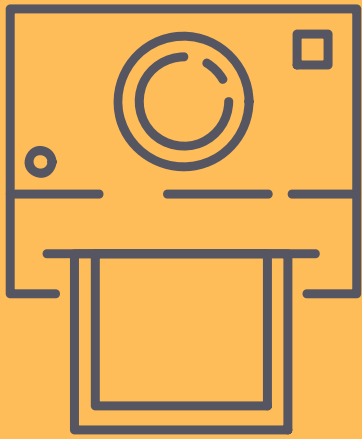
**07** Top Photos

**08** Steps to Prevent the Spread of Illness



**Happy Easter!**  
April 12, 2020

Have something important to share? Email us photos, announcements, etc. and we will feature it in the upcoming newsletter or on social media! Email us at [MakotekSocial@gmail.com](mailto:MakotekSocial@gmail.com)



# **MAKOTEK SCAVENGER HUNT: QUARANTINE EDITION**

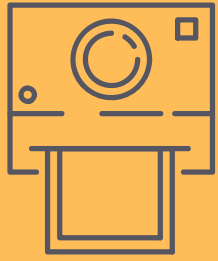


**MONDAY, APRIL 6 - FRIDAY, APRIL 10**

**5 Individual Winners Will Each Take  
Home \$50!**

**\*Individual winners selected randomly via drawing. See rules for details.**

**Clues posted daily on Facebook @MakotekInc!**



# Makotek Scavenger Hunt: The Fine Print

## PRIZES

Winners Announced Week of April 13th!

### INDIVIDUAL PRIZES

- Winners of the individual prizes will be randomly selected in a drawing.
- Each day you participate counts as one entry. If you participate one day, you get one entry. If you participate all five days, you get five entries. The more days you participate, the greater your chance of winning. (Though you can only get one entry per day and don't need to submit more than one photo per day.)

## HOW IT WORKS

#1 Make sure you're following Makotek Inc. on Facebook (and don't forget to follow us on Twitter & Instagram too)!

#2 The Scavenger Hunt Item of the Day will be posted on Makotek's Facebook page every day at 7 a.m.

#3 Snap a photo with that item during the day—you must be in the photo!—then post that photo as a comment on the original post from that day. Post your picture each day before midnight.

## THE FINE PRINT

- No photoshopping or photo editing. We want the contest to be simple, easy and fair. Take a photo, post your photo, that's how it works.
- Do not enter photos that were taken at an earlier date. Photos must be taken during the contest, on the day each item is posted. (There's no way for us to know for sure when your photos were taken but please respect this rule and the spirit of the contest, to make it fair for everyone.)
- Be safe. Do not take photos while driving, etc. Employees who do so will be disqualified.
- We will delete and disqualify photos that are not in the spirit of the Makotek Scavenger Hunt.



# MANAGER'S COLUMN

## POSITIVE FEEDBACK FOR EMPLOYEES

CHRIS MILLS, GM WEST FLORIDA



***"Honest praise can be  
a valuable  
motivational tool."***

As managers, we can become very busy during the day but we should always make time to praise the team when they've done a good job. The positive assessment from a manager can be a powerful boost to continued productivity. Honest praise can be a valuable motivational tool. Positive feedback will make an employee want to continue their success going forward. Letting the tech know their work is valued will help to motivate them. Always find something positive to say even if a tech is struggling.

## TIPS FOR GIVING EFFECTIVE PRAISE

1. Praise for Achievements, Not Ability
2. Be Spontaneous
3. Be Specific
4. Offer Praise Even Amidst Failure
5. Don't Mix Praise with Criticism
6. Praise All Employees in the Workplace

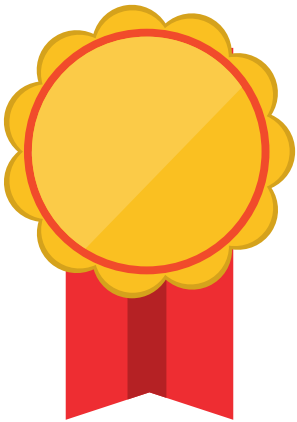
**MOST IMPROVED SYSTEM**

# Central New York



Congratulations to the Central New York team on being awarded system of the month! Proof all of your efforts, hard work and determination brings results! We are happy to have you all and look forward to what the future holds.

~Byron Windsor, Area Manager



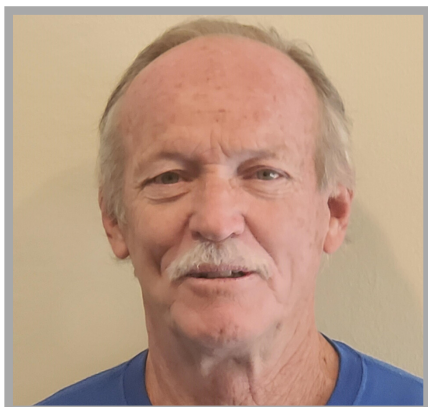
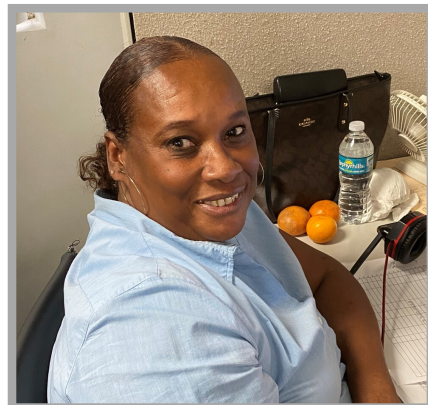
*The rankings include all techs with a ranking based on a combination of saves, money collected, disconnects, equipment recovered, and hours worked. Awards go to the Top Tech, in each of three regions. Please review the list and let your managers know any feedback to improve future rankings. The standard has been set and everyone can look forward to new challengers next month.*

# EMPLOYEES OF THE MONTH

## **CALL CENTER - JOAN MUNDY, LONGWOOD, FL**

Joan has been a dedicated employee of ours for 7 years now, and her determination to deliver great results is phenomenal. Joan is that shy quiet person that sits in the back of the room and no one knows she's even in the building except for the daily saves she delivers each day. Congratulations, Joan.

~Steve Dilly GM



## **CPE COLLECTIONS - DAVID FARROW, CLEARWATER, FL**

Dave has done a great job since joining the team in West Florida. He is a valuable part of our ER team. Hope to see him continue his success! Congratulations, Dave!

~Chris Mills, GM

## **EAST - EDDIE GAINES, CHARLOTTE**

Some people are born to be leaders. Eddie Gaines is one of those people. He is always showing his ability to be on top. If he isn't number one in the company, you will always find him in the top 1% of producers. His focus on success and pride in his ability to excel is always rewarded by his production at the end of each week. Congratulations again to Charlotte's very own Superstar.

~Bill Sturman, GM



## **MIDWEST - ANTHONY MANGAN, CLEVELAND, OH**

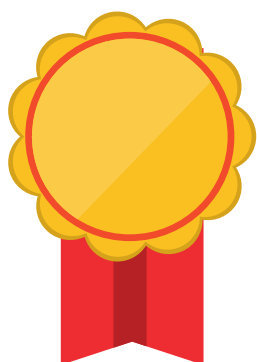
Anthony has been with us for just 3 months. He has picked it right up and shown his great work ethic. His consistency every day is a great example for everyone to follow. Every day he is one of the leaders in payments and boxes. I'm sure we will see Anthony at the top of the leaderboard every month as a top performer. Keep up the great work, Anthony.

~ Tim Dodd, GM

## **FL & NYC - JUSTIN ABBOTT, CLEARWATER**

Justin continues to be a top performer in West Florida. He is a great asset to have on our team and he will strive to keep up his production.

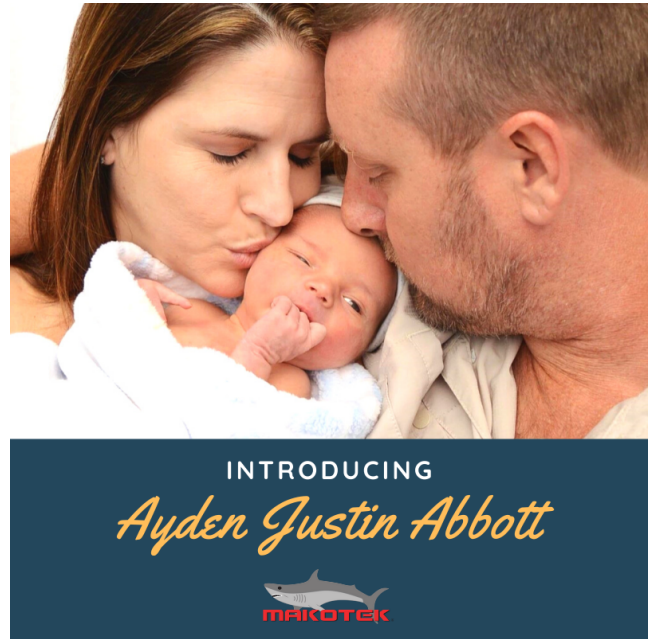
~Chris Mills, GM





# Top Posts!

FROM MAKOTEK SOCIAL MEDIA



FOLLOW US!



Send your photos to [MakotekSocial@gmail.com](mailto:MakotekSocial@gmail.com) to be featured!

# **STEPS TO PREVENT THE SPREAD OF ILLNESS**

## **plus facts and resources about covid-19**

**Makotek's top priority remains the health and safety of our employees as well as the employees of our customers, partners and vendors, and we are taking all necessary measures to ensure that all such individuals are not put at risk. These are the recommended steps to prevent the spread of any virus.**

- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Avoid touching your eyes, nose or mouth.
- Cover your nose and mouth with a tissue when coughing or sneezing, and throw the tissue away after use. If a tissue isn't available, cough or sneeze into your elbow or sleeve, not your hands.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing or sneezing. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if your hands are visibly dirty.
- Practice other good health habits. Get plenty of sleep, be physically active, manage your stress, drink plenty of fluids and eat nutritious food.
- Clean and disinfect doorknobs, switches, handles, computers, telephones, bedside tables, bathroom sinks, toilets, counters, toys and other surfaces that are commonly touched around the home or workplace.
- To the extent possible, avoid touching commonly used surfaces in public places like elevator buttons, door handles and handrails and avoid handshaking with people. Use a tissue if you must touch something.

**Please visit the CDC website for more steps to prevent the spread and to read the latest developments.**

<https://www.cdc.gov/coronavirus/2019-ncov/prepare/prevention.html>